



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**GOVT. NAVEEN COLLEGE,BELOUDI,DIST-BALOD
(C.G.)**

GOVT. NAVEEN COLLEGE , BELOUDI , BLOCK- GUNDERDEHI , DIST-BALOD

(C.G.)

491222

www.gcbeloudi.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The college came into existence by an order of Government of Chhattisgarh to start class B A part-1 B Com part-1 or Bsc part-1 from 2013. Since then, journey of the eight years running successful from its opening date 1-january 2013. Initially the college started in the old two rooms of govt. HSS Beloudi. The college was shifted to the present campus in near cow gothaan is in 2016. This journey gives the college tremendous scope and energy for continuing its dynamism in this fringe rural region.

In 2019-2020, the college had 502 student pursuing several undergraduate programmes. The student admitted to UG courses are from heterogeneous and rural background . Nearly 90% student belongs to SC/ST/OBC categories amongst them most of the student comes under BPL income group. The education awareness in girls can be known from the fact that the gender ratio of the college is two third to that boys . We provide all the possible and feasible facilities to the girl student coming from far and nearby village and blocks. The institution is fully aware of its prime responsibility of mentoring these students by providing quality in education to empower these student and motivate them by maintaining balance between tradition and modernity.

Apart from providing value based education and learning, the college strives hard to provide friendly atmosphere for over-all grooming and development of student by various co- curricular and extra co-curricular activities.

Vision

All activities in the college are driven toward realizing the vision of the college: “Transform One Life, Transform the Nation”. Quest for knowledge, freedom of expression and respect for culture is the hallmark of this institution. Our vision is to produce generations of optimistic, resourceful, committed, and passionate future leaders who will continue transforming the society and the nation.

Mission

The motto of Govt. Naveen college beloudi (Arise. Awake. And stop till the goal reached) highlights our mission. Transcending knowledge beyond books and academics, College is committed to providing experiential knowledge that not only heightens the intellectual capacity but also builds the character of students. To this end, the mission of the college is:

To provide quality education to the students belonging to the remote, educationally and economically backward, rural area.

To promote civic ecology practices on campus and beyond for a sustainable relationship between human community and nature.

#To inculcate critical thinking and find new grounds of learning.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Dedicated Principal, committed Management and experienced and diligent faculty.
- 8 acres Lush green campus, magnificent two storied building.
- Indoor, outdoor sports facilities .
- Being a Government college, it gets grants from State Government, UGC and other sources.
- The students are laborious and try for developments .
- ICT facility available .
- Help through ICT method, and by PPT presentation method.
- Competitive and learner friendly academic environment.
- Holistic development of students.
- Student support system and mentoring process.
- Energy saving initiatives like promoting the use of LEDs.
- Qualified, Experienced and dedicated Faculty and Administrative staff.
- Strict discipline maintained .
- Zero tolerance policy against ragging.
- CCTV surveillance .
- No ragging, no tobacco, no women harassment cases registered till today.
- Separate girl's common room.
- Democratic and constructive work environment for faculty and staff leading to faculty and staff retention.

Institutional Weakness

- Guest faculty appointment is also done by the Department of Higher Education. Govt. of Chhattisgarh on centrally controlled basis. These appointments are delayed and guest faculty join the college in the last week of august whereas teaching starts in the 1st week of July.
- Student comes from rural area, and there is less environment of teaching/coaching of subjects like chemistry, competition exams and English language .
- Lack of internet, ICT, Wi-Fi, computers and other Technical-support and concerned staff.
- UG lab is not sufficient. The practicals are done batch-wise .
- Inexistence of Digital library.
- Doesn't have Alumni base enough to create employment opportunities and create big funds.

Institutional Opportunity

The College campus has wide scope for expansion of more infrastructural facilities. Due to increasing number of students, infrastructural facilities need to be strengthened.

- More class rooms, laboratories, equipments, furniture,
- Introducing new value oriented and skill development courses .
- Job oriented subject e.g., M.Sc. [Chemistry, Botany, zoology] and PGDCA exists in this rural area.
- Availability of PG courses in surrounding 30-40 KM areas is a big opportunities for graduates.
- More emphasis on solar energy sources and increases the use of LED electrical appliances.
- Full computerization of Library is required and well trained supporting staff is needed .
- More CCTV cameras to cover whole campus under surveillance.
- Involvement of Alumni in college activities

Institutional Challenge

- Need to find ways to obtain funds from Non-Government and Government Agencies.
- Appointment the permanent teacher and supporting staff .
- Safe boundary wall .
- Improving student attendance in class rooms.
- Improving English language and communication skills among the students.
- . Improvement of quality education.
- It is a challenge to provide the facilities like urban college in this rural college.
- Attracting meritorious students for getting admission in the institute.
- Maintaining the Labs, Computer,Library and classroom .

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Government naveen college beloudi provide basic and useful education to the rural area student with the best environment .The college is affiliated to the HEMCHAND YADAV UNIVERSITY, Durg Chhattisgarh . Institute follows the syllabus prescribe by the affiliating university .The college has three UG programs . These are B.A., B.Sc. and B.Com.in UG level . For these programs and courses, our college adopts the curriculum approved by the affiliated university. The university follows the model syllabi prescribed by UGC .The institute covers the curricular programmes within the time. Institute regularly organize the lectures of eminent educationalist, person and academician and also organize the national seminar, workshop on the different topic . .College has comprises ICT system that also help to cover the syllabus. Teaching with the LCD projector is the use of modern technology. College has the formal mechanism to monitor evaluate and implement to the curriculum aspect.

The college is sensitive to cross cutting social issues and makes every effort to sensitize the students by periodically organizing seminars/ extension lectures on Gender Equality, Environment and Sustainability, Human Values and Professional Ethics. There are specific committees and clubs that make a collective effort to raise the level of awareness amongst the students.

The college has developed a system where feedback is obtained from the stakeholders. These feedback are collected, analyzed and put in front of Principal to take suitable action as per the requirement.

Teaching-learning and Evaluation

The college strictly follows the academic calendar issued by the department of Higher Education, Govt. of Chhattisgarh . While most of the teaching is done with the blackboard, chalk and lecture method, the use of modern teaching aids like LCD projector and methods like group discussion, seminars, mock tests, question answer session, are also used in every academic year by the faculties . The college strictly follow the university planner and prepares academic calendar, which includes teaching-learning, evaluation, events and co-curricular activities schedules. All student notices, events, academic calendar and photographs are uploaded on the website on regular Teaching-learning and Evaluation The college is dedicated to enhance its academic excellence. basis.

The college maintains a student-centric and learner-centric atmosphere to achieve the desired learning outcomes. IT based facilities are used extensively for dissemination of knowledge and evaluation .Student's feedback on teachers and their teaching also plays an important role in the improvement of teaching skills of faculty . To improve the educational ability of students, unit tests, class tests, internal evaluation exams are organized. College provides value based education with scientific awareness, social awareness and communication development for the students.

Research, Innovations and Extension

College has not recognized as the research centre and does not offer the research orientated courses. The college is committed to engage faculty members and students in research, innovation and extension activities.

The college has limited infrastructural facilities. The research facility is in preliminary stage, basic science laboratory is the best way to do research in institute. The research promotion committee always promote the research work. College regularly organizes the work shop, seminar which is highly beneficial for the research.

The college has YOUTH units through which we undertake extension activities in the neighborhood community which helps in the holistic development of students. Students are motivated to actively participate in Extension activities through awareness programs ,Rallies ,Road shows etc. In this way they are helping the under privileged section of the society.

Infrastructure and Learning Resources

Government naveen college beloudi was established in the year 2013-14 to provide quality education. The college is affiliated to Hemchand Yadav University Durg . College has all necessary but not sufficient infrastructures. Total area of college is 8 acre and construction area is 10k sq. feet .The college has its own campus, in which there is double floor building .

Though adequate facilities for indoor games are available but for outdoor games, the grounds of other agencies are engaged. ICT facilities in the institution are in the developing stage though the teaching staff use ICT enabled methods for academic purposes . The Library has a good collection of about 15,000 books and subscribes 1 journals to enable the students to acquire knowledge and for research purposes. There is a good collection of rare books. Efforts are being made for the automation of the library. The percentage of usage of library by teachers and students is also satisfactory. Maintenance of the equipment of laboratories are carried out from time to time to keepup the infrastructural facilities and promote the use of the same.

Student Support and Progression

The college is committed to excel by extending academic, financial, professional and psychological assistance to every student. Liberal concessions, Government and Non- Government scholarships are provided to needy students.

The college provides guidance for competitive exams, career counseling, remedial coaching, and personal counseling for enhancement of capabilities of students. The college has a Career Counseling Cell to guide students regarding career avenues. A Strong Student Grievance Redressal Committee and Anti-Ragging Committee have been established to redress student's grievances.

The State Government provides financial assistance to the students belonging to SC/ST/OBC category and more than 45% of them receive scholarship. Differently-abled students are also given facilities to bring about social equity. The College provides guidance for competitive examination through Career Counseling Cell and Personal counseling through Happiness Cell.

There is a strong discipline committee which keeps strict vigil on students. Anti- ragging committee, Anti ragging squad, Sexual harassment cell, grievance redressal cell are active to redress the college related grievances of the students. A complaint box is placed in front of office. For woman empowerment and ethical matters a healthy atmosphere is maintained.

Governance, Leadership and Management

A democratic and decentralized approach in administration provides ample opportunity to the staff and students to develop the quality of leadership. A close monitoring of academic, administrative and financial management ensures the optimum utilization of the resources. The college administration always strives to achieve academic and administrative excellence to ensure expansion to physical infrastructure.

College is under the state government, the policy, management and governance is managed by the department of higher education Chhattisgarh government. The budget allocation, teaching and non teaching post appointment, welfare schemes, infrastructure development fund and all the major decision taken by the department of higher education. The aim of college is to create education environment and holistic situation for the effective implementation of the policy and management of higher education. For improvement of grooming leadership of the student as well as teacher college run YOUTH wings.

.college provide the number of welfare schemes of the teaching and nonteaching staff like casual leave, earned leave,medical leave, duty leave, maternity leave, medical reimbursement, group insurance, CPS, GPF, DPF, part final advance and festival advance. The head clerk of the institute monitors the nonteaching staff and gives advice to the principal for the official work .

Institutional Values and Best Practices

The college regularly organizes gender equity programs to generate an inclusive culture. Safety and Security is ensured through an extensive network of CCTV cameras and security guards. Provision of Common room and exclusive amenities creates comfort zone for girls. Student Counseling System encompassing Mentor Mentee groups, Tutorials and Career Counseling Cell is in place. The college is an environmentally responsible habitat

with vermicomposting unit and LEDs . The college has a well defined Code of Conduct manual for all stakeholders which link them with standards of professional conduct. Being a government college, all the functions of the college are covered under RTI Act 2005 and hence complete transparency is maintained in the financial, administrative and academic matters .

One our best practice is that Students of Govt. Naveen college Beloudi, from last 2 years uniform for the students have been started.

Some other best practices followed by the college include:

- Zero tolerance policy for ragging
- Maintenance of strict discipline
- Effective and regular classroom teaching & practical work
- Strict adherence to the academic calendar
- Campus is polythene and tobacco free
- Uniform is there in our college .

NAAC

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|--|
| Name | GOVT. NAVEEN COLLEGE,BELOUDI,DIST-BALOD (C.G.) |
| Address | GOVT. NAVEEN COLLEGE , BELOUDI , BLOCK- GUNDERDEHI , DIST-BALOD (C.G.) |
| City | GUNDERDEHI |
| State | Chhattisgarh |
| Pin | 491222 |
| Website | www.gcbeloudi.in |

| Contacts for Communication | | | | | |
|----------------------------|------------------|-------------------------|------------|-----|--|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | C L Thakur | 07749-9424125074 | 9424125074 | - | principalgovt.collegebeloudi@gmail.com |
| IQAC / CIQA coordinator | Dindyal Dilliwar | 07749-9685533788 | 9685533788 | - | www.dddilliwar@gmail.com |

| Status of the Institution | |
|---------------------------|------------|
| Institution Status | Government |

| Type of Institution | |
|---------------------|--------------|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details | |
|-----------------------|--|
|-----------------------|--|

| | | | | |
|--|--|---------------------------------------|---------------------------|----------------|
| Date of establishment of the college | 01-01-2013 | | | |
| University to which the college is affiliated/ or which governs the college (if it is a constituent college) | | | | |
| State | University name | Document | | |
| Chhattisgarh | Hemchand Yadav University Durg | View Document | | |
| Details of UGC recognition | | | | |
| Under Section | Date | View Document | | |
| 2f of UGC | | | | |
| 12B of UGC | | | | |
| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents | | | | |

| | |
|--|----|
| Details of autonomy | |
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |

| | |
|---|----|
| Recognitions | |
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|-----------------------------|---|-----------|----------------------|--------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | GOVT. NAVEEN COLLEGE , BELOUDI , BLOCK-GUNDERDEHI , DIST-BALOD (C.G.) | Rural | 8 | 10000 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|--|--------------------------|--------------------|---------------------|-----------------------|---------------------|-------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BCom,Commerce | 36 | XII | Hindi | 180 | 93 |
| UG | BA,Arts | 36 | XII | Hindi | 270 | 258 |
| UG | BSc,Science | 36 | XII | Hindi | 240 | 202 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|-----------|--------|--------|-------|---------------------|--------|--------|-------|---------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 0 | | | | 0 | | | | 11 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 2 | 0 | 11 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 0 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 6 |
| Recruited | 0 | 2 | 0 | 2 |
| Yet to Recruit | | | | 4 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 6 |
| Recruited | 2 | 0 | 0 | 2 |
| Yet to Recruit | | | | 4 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|-----------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 2 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 3 |

| Temporary Teachers | | | | | | | | | | |
|-----------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 2 | 0 | 8 |

| Part Time Teachers | | | | | | | | | | |
|-----------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|---|-------------|---------------|---------------|--------------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | Female | Others | Total |
| | | 2 | 0 | 0 |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|------------------|--------|--|-----------------------------------|---------------------|-------------------------|--------------|
| UG | Male | 191 | 0 | 0 | 0 | 191 |
| | Female | 407 | 0 | 0 | 0 | 407 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| Provide the Following Details of Students admitted to the College During the last four Academic Years | | | | | |
|--|--------|---------------|---------------|---------------|---------------|
| Programme | | Year 1 | Year 2 | Year 3 | Year 4 |
| SC | Male | 10 | 8 | 5 | 6 |
| | Female | 2 | 12 | 9 | 11 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 19 | 15 | 8 | 11 |
| | Female | 55 | 47 | 40 | 37 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 157 | 152 | 141 | 125 |
| | Female | 343 | 312 | 284 | 254 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 5 | 3 | 7 | 3 |
| | Female | 7 | 4 | 9 | 9 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 598 | 553 | 503 | 456 |

Institutional preparedness for NEP

| | |
|---|--|
| 1. Multidisciplinary/interdisciplinary: | The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by the university. A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. |
| 2. Academic bank of credits (ABC): | Govt. Naveen College Beloudi Dist -Balod follows a choice-based credit system for all of its programmes and is now in the process to pass a resolution related to the ABC in the Academic Council. Govt college |

| | |
|--|--|
| | beloudi will formally register in the ABC portal as soon as the resolution is being approved by the higher academic bodies. |
| 3. Skill development: | UGC has introduced DDU KAUSHAL KENDRAS (DDUKK) for promoting vocational education in continuation to its initiatives for introducing community colleges and Programmes realizing the importance and the necessity for developing skills among students, and creating work ready manpower on large scale. |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | Govt. Naveen college beloudi encourages learning of national language of Hindi by offering UG degrees in Hindi. Programmes including webinars and seminars are offered to encourage Hindi learners and understand the cultural values permeated by the literary works in Hindi. Further, Indian Ethos and Business Ethics in curriculum of Business Administration, teaches cultural values in Indian tradition so a business students imbibe value orientation while in business. |
| 5. Focus on Outcome based education (OBE): | Govt naveen college beloudi has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. All courses are designed with outcomes centred on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contribute proactively to economic, environmental and social well-being of the nation. |
| 6. Distance education/online education: | Due to Covid -19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Keeping aside the negative impact of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant geographies. |

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---------|-------------------------------|---------|---------|
| 03 | 03 | 03 | 03 | 03 |
| File Description | | Document | | |
| Institutional data in prescribed format | | View Document | | |

1.2

Number of programs offered year-wise for last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 03 | 03 | 03 | 03 | 03 |

2 Students

2.1

Number of students year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---------|-------------------------------|---------|---------|
| 553 | 502 | 456 | 425 | 378 |
| File Description | | Document | | |
| Institutional data in prescribed format | | View Document | | |

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 331 | 331 | 331 | 331 | 331 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

2.3

Number of outgoing / final year students year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 166 | 149 | 87 | 69 | 69 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 11 | 10 | 10 | 10 | 10 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3.2

Number of sanctioned posts year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 1 | 1 | 1 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 1

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 190.31 | 112.70 | 168.44 | 103.69 | 69.88 |

4.3

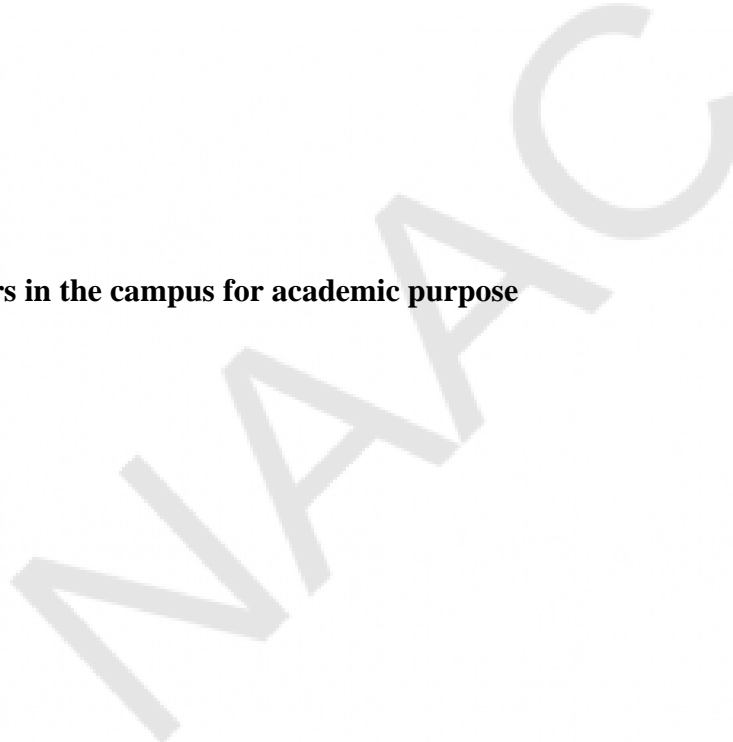
Number of Computers

Response: 17

4.4

Total number of computers in the campus for academic purpose

Response: 09



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college imparts instructions in various fields of science at UG level. The Institution is affiliated to **hemchand university chhattisgarh** and the curriculum prescribed by it is strictly adhered to .The college adopts strategic plans for effective implementation of the curriculum. For executing academic activities, planning is done before commencement of each academic session .Well planned documented process is followed for effectual delivery of curriculum. The inputs of stake holders such as students, faculty, alumni and employer are accounted in the curriculum delivery.

The college is sensitive to cross cutting social issues and makes every effort to sensitize the students by periodically organizing seminars/ extension lectures on Gender Equality, Environment and Sustainability, Human Values and Professional Ethics. There are specific committees and clubs that make a collective effort to raise the level of awareness amongst the students.

Structured feedback on curriculum is sought from different stakeholders and new strategies and programmes are devised to address the issues.

| File Description | Document |
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| Upload Additional information | View Document |

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college prepares as per the university calendar, which is done parallel to the university .The college is affiliated to **Hemchand Yadav University, Durg**. The university declares the Academic Calendar in the beginning of every session.The University academic time-table includes following factors .

- 1..Date of admission
- 2.Commencement of teaching
- 3..Dates of Unit Tests
- 4..Dates for practical exams
- 5.Dates for extra-curricular activities, like sports/Cultural and literacy programs, etc.
- 6..Internal exams
- 7.Preparation leave
- 8..List of holidays, vacations and working days

9. Duties of teachers, etc.

The college academic calendar/ time-table includes following factors. It has following properties:

- Course completion targets
- .Teaching diary checking schedule
- Physical Verifications of the department

| File Description | Document |
|-------------------------------|-------------------------------|
| Upload Additional information | View Document |

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: E. None of the above

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The College is affiliated to **HEMCHAND YADAV UNIVERSITY, CHHATTISGARH** and adheres to the curriculum prepared by the expert body consisting of teachers from various institutions .The members ensure that the issues of **gender, environment sustainability, human values, and professional ethics** also get equal representation in the curriculum.

College campus which provides an environment free from ragging, harassment or any type of misconduct. Various awareness lectures and programme are conducted on women security, sexual harassment, hygiene and safety. Many programs, lectures, workshops are organized throughout the year covering the topics related to Gender, Environment, Human values, moral values, personality development, professional preparations, computer literacy, skill development, etc.

List of Core course

B.Sc. – Foundation course

B.Sc. – Zoology, Botany, Chemistry, Hindi and English

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**Response:** 0**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Programme / Curriculum/ Syllabus of the courses | View Document |
| Institutional data in prescribed format | View Document |

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 0**1.3.3.1 Number of students undertaking project work/field work / internships**

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

1.4 Feedback System**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** C. Any 2 of the above**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: E. Feedback not collected

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 85.15

2.1.1.1 Number of students admitted year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 204 | 177 | 202 | 203 | 176 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 230 | 230 | 230 | 220 | 220 |

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 129.61

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 553 | 486 | 444 | 416 | 246 |

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Although there is no formal mechanism for assessing the students' knowledge and skill before the commencement of teaching program, at the time of admission, a brief interview of the students is taken in which the students' knowledge is tested. The government naveen college beloudi has structured various mechanisms for constant monitoring, evaluation and assessment of students. The understanding level of the student is being superintended to identify slow learners and advanced learners on the basis of interactive classrooms teaching, student performance in class .

The College is renowned for continuous teaching and learning schedule . In the beginning of the session, the students are strictly directed to attend the classes. The lectures in the classes are followed by interaction with the students. The interaction helps the teacher to analyse their potential and also to plan further teaching schedule .

Programs for Slow Learners:-

- Extra assistance: - Slow learners are given enough assistance in classes by clarifying their doubts and re-explaining the critical conceptual topics.
- Gave guidance for reference books, extra classes, interactive sessions and class tests.
- Extracurricular activity organize like quiz competition, debate, essay writing, speech etc.
- Organize special lecturer by eminent person

Advanced Learners:

- To enhance their confidence level, the college conducts various activities such as Cultural, Rangoli, Fancy dress, indoor and outdoor games, and Sports to develop their overall personality.
- Library facilities are allowed to advanced learners.
- Providing Valuable guideline for competitive exam like UPSC,PSC,SSC,RAILWAYS,NET
- Give gold medal to meritorious student .

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 50:1

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The government naveen college beloudi has to plan student centric academic processes to achieve course outcomes and maximum welfare of students. Our college vision is student centric education so all possible efforts are made to ensure their overall growth and development in a safe and educational environment.

Experiential Learning:

Excursions, field visits are organized from time to time to expose students and faculty to advanced levels of knowledge and skill requirements. The science students are entrusted with the assignment of preparing science projects and working models under the guidance of the concerned teachers.

Participative Learning:

The college organizes different group activities as group discussions, exhibitions, quiz contests, seminars, workshops, fine arts competitions etc. Special attention is paid to slow and advanced learners as per their requirement.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students.

- Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks are conducted in seminar hall using ICT facilities.
- The use of multimedia teaching aids like, LCD projectors, classrooms with internet enabled computer/laptops/tablet systems are occasionally use by some teachers in classroom.
- Guest lecture organized using ICT facilities.
- Social media whatsapp group are also mormed. In this group important study material is sent. The notes, old question paper, Lecture video etc. are sent to students. Student get contact with each other and also with teacher.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 277:1

2.3.3.1 Number of mentors

Response: 2

| File Description | Document |
|---|-------------------------------|
| Upload year wise, number of students enrolled and full time teachers on roll. | View Document |
| Mentor/mentee ratio | View Document |
| Circulars pertaining to assigning mentors to mentees | View Document |

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 1020

| File Description | Document |
|--|-------------------------------|
| List of the faculty members authenticated by the Head of HEI | View Document |
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 0.27

2.4.3.1 Total experience of full-time teachers

Response: 3

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Evaluation mechanism is developed at institute level according to the guideline of university, and suggestions of all stakeholders. Internal assessment mechanism is made transparent and robust by institute IQAC through periodic review meetings and implementation of policies for continuous improvement in teaching learning process.

The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides. There is a committee for internal exams in our institute. After evaluation, answer sheets are given to students. For maintaining transparency, answer sheets of internal exam and tests are delivered to students .

The college ensures that there is fairness and transparency in the calculation of internal assessment of the students .

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

There is proper provision for the redressal of grievances of the students', their queries and problems concerned with the examination both at university and college level.

college level :

The institute has the redressal cell for grievances regarding examination grades. The cell consists of Principal, Head of Departments (HODs), and Examination incharge. Students can apply to the cell for any issues in the Examination related grievances. The cell conducts a meeting and to hear students' concern and takes an appropriate decision which is binding on all .

University level :

Students need to apply to the University for correction in marks, Re-totalling, revaluation, Re-revaluation. The process is governed as per Hemchand Yadav Viswavidyalaya, Durg Ordinances. The student section of the college guides the students about the process. The process is also explained on the University website.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The academic plan of an institution increasingly includes the learning outcomes that apply across the programmes of study. As the college is affiliated to Hemchand yadov university, durg, the basic structure of curriculum is prescribed by the University . But to make the education more relevant in the present scenario, the structure includes an academic calendar, teaching plans, staff council meeting, teacher's diary and examination calendar. The academic calendar gives the overall plan at the beginning of the year for academic and co-curricular activities. A balance is maintained so that academic and other activities do not clash with each other.

The Course outcome at graduate level offers combinations of the science subjects, namely **Botany, Chemistry , Zoology** , the graduate level offers combinations of the art subject namely **history , political science , sociology and hindi literature** . These courses provide graduate level knowledge and deeper level of understanding of the courses, which most competitive services expect in the

related examinations. Eventually the Course outcome should make the students proficient in the subject at graduate level.

Ultimately it is aimed that the overall understanding of the students should reflect:

- deeper level of understanding in subject
- Effective Communication
- Ethics and Moral Values
- Scientific temper and attitude
- Environmental Awareness .

| File Description | Document |
|---|-------------------------------|
| Upload COs for all courses (examples from Glossary) | View Document |

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

To take a note of the progress of the students and identify their specific learning needs, the college conducts two written examinations in every session and ensures that the stated objectives of the curriculum are achieved during the session. After each session the respective teacher and examination committee have a complete report of all the activities of the students i.e. marks in home examination, unit test, pre final exams, and lecture series. The teacher pays attention to the weak students. Monitoring is done by IQAC and Principal hold meeting with department and instructs them to make arrangements for further improvement.

The mission of college is preparing good citizen for society and overall development of student personality, also to make them academically strong with full of confidence having strong will power and to develop innovative initialization in works.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

2.6.3 Average pass percentage of Students during last five years

Response: 93.12

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 166 | 149 | 87 | 69 | 69 |

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 167 | 149 | 91 | 84 | 78 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format | View Document |

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

| File Description | Document |
|--|-------------------------------|
| Upload database of all currently enrolled students (Data Template) | View Document |
| Upload any additional information | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

3.1.2.2 Number of departments offering academic programmes

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 3 | 3 | 3 | 3 | 3 |

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 2**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 1 | 1 | 0 |

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.29**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 0 | 1 | 1 | 1 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

College makes students aware about their societal roles and duties by advancing College-Neighbourhood-Community Network. Camps are organized in provincial zones to support socio - instructive services . Organizing such events creates awareness about the society and student feels their social responsibility. college organizes programs such as Tree Plantation, Yoga, Swachh–Bharat , Cleanliness drive, Voter awareness [SVEEP], etc.

Following are the regular programs organized by college to create awareness among the neighbouring people:-

- **Swachta Abhiyaan**
- **Tree Plantation**
- **Sadak-Suraksha Awareness**
- **Health and Hygiene**
- **Cleanliness Campaign**

College has organized rangoli, essay and quiz programs on topics like gender issues, beti-bachao abhiyan, women's security etc. on different occasions. Institute promotes faculties to organize and conduct different extension activities and workshop in other institutes and in villages .

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/

Government recognised bodies year-wise during the last five years.

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response:** 0**3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response:** 0**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College has a magnificent two storied building having more than 15 rooms, including administrative section, class rooms, lecture theatres, laboratories and library.

UG CLASROOM - 11

LABORATORIES - 3

LIBRARY - 1

SEMINAR HALLS - 1

COMPUTER FOR STUDENT - 10

Laboratories are furnished according to statutory norms and capacity as per level of the class and are equipped with resources as per curriculum designed for practicals. All safety measures are taken to safeguard students and employees. Lab staff is present during the sessions to provide necessary support. The labs are maintained in clean and hygienic manner also.

Seminar Halls: The College has seminar halls to conduct conferences, seminars and skill development workshops for faculty members and students. They are equipped with LCD projectors, white boards, public addressing system with internet connectivity and multimedia facilities.

Library: The College has a spacious 375 sq. meters of well-equipped Central Library with references and text books, offline resources, magazines and newspapers, etc.

Music Rooms equipped with various musical instruments are available in each section for curricular and co-curricular purposes. The Girls Common Room offers recreation and relaxation to students as a few indoor games can be played here.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has adequate facilities for cultural activities, sports and games. The college also supports them to participate in various cultural activities.

(A) SPORTS FACILITIES

Sports. The sprawling campus has adequate facilities for sports, games and cultural activities. The College has ample indoor and outdoor sports and games facilities in the campus. There are one Badminton Courts; Cricket cum Football ground; kho kho ground available; There is one Volley Ball court in the college.

- **Kho Kho**
- **Kabaddi**
- **Cricket**
- **Volley Ball**
- **Bedminton**

Some of the indoor games available in college are:

- **Chess**
- **Carrom board**

(B) Cultural PROGRAMS

To bring out the inherited and acquired potential of the students and to have remarkable exposure to interpersonal skills, team spirit and time management, the students are encouraged to participate in cultural activities at college level and intra and inter department level.

Also, there are various music-equipments in the college, which is listed below. College student plays the music by themselves and no outsider musician helps in this program.

List of equipments in the Music room

- **Tabla**
- **Scale changer harmonium**
- **Manjira**
- **Saries**
- **Dhoti**
- **Gamcha**

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 19031 | 112.706 | 168.445 | 103.698 | 69.885 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The institution is indebted to provide adequate and advanced facilities for the students in the library. For the proper management and functioning of the institution. Library is used to imply just the mechanization of traditional and/or manual house-keeping routines of a library.

Our college established in 2013-14 with one post of Librarian and one post of book-lifter. Since then, there are nearly 11,000 books.

There is no formal software purchased and installed in the library of college.

- 1..Listing of books by subject-wise
2. Maintaining the Issue records of books

3. Listing of books by Item-wise, i.e., UGC, Book-Bank, SC/ST etc.
4. Receipt and Billing records may be maintained.

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: D. Any 1 of the above

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 4.61

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 5.17 | 3.51 | 6.40 | 2.87 | 5.10 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 5.32

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 30

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

There are digital technological facilities available in the college. . A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab.s. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed.

Key Facilities:

- Desktops from various brands like Acer, Dell, HCL, HP, IBM, and Wipro with latest processor capacity .
- Adequate printers, copiers and scanners for documents imaging.
- Compatible high end servers to meet up the IT specific tasks like file, database, virus and backup management.
- Power backup facility through UPS
- LCD projectors and CCTV surveillance at each laboratories and key areas to ensure safety.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 61:1

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 4.79 | 2.64 | 6.67 | 1.71 | 2.06 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

PROCUREMENT, INSTALLATION & MAINTENANCE PROCEDURE

One of the objectives of the various procurement policies under the framework of the general principles is to ensure responsibility, accountability, economy and quality. The cardinal principle in any public buying is at the most competitive prices in a fair and transparent manner as mentioned in store purchase rules.

- Tenders are invited as per financial and ‘Store Purchase Rules’.
- Purchased items are entered in the stock register through invoice/bill register.
- Physical verification of the stock is done yearly

Maintenance of drinking water facilities:

Clean and hygienic drinking water is available in campus. Overhead water tanks are cleaned periodically. Servicing of water cooler are done regularly. We ensure that the students enhance their current hygiene behavior and continue better hygiene practices.

Cleaning:

Housekeeping staff performs dry and wet cleaning duties in the classrooms, seminar halls, laboratories, staffrooms, office, library, corridors and wash rooms on daily-basis.

Infrastructure and furniture Maintenance:

The building was constructed from state PWD (Public work department). In time-to-time PWD Maintains the college building .Many furniture is broken every year.r. So, the furniture is a necessary item to maintain. Keeping this in mind, every year furniture is either purchased or repaired from broken furniture.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 100

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 553 | 502 | 456 | 425 | 378 |

File Description

Institutional data in prescribed format

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description

Institutional data in prescribed format

Document

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5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1.Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 10.01

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 55 | 60 | 54 | 50 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years**Response:** 1.83**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 02 | 03 | 0 | 03 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format | View Document |

5.2.2 Average percentage of students progressing to higher education during the last five years**Response:** 225.9**5.2.2.1 Number of outgoing student progressing to higher education.**

Response: 375

| File Description | Document |
|---|-------------------------------|
| Upload supporting data for student/alumni | View Document |
| Institutional data in prescribed format | View Document |

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**Response:** 0**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg:

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
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| Institutional data in prescribed format | View Document |

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

A student council is a representative structure through which students are involved in the affairs of the college .The institution facilitates the representation as well as engagement in various bodies of the college.

a Student Council consisting members including President, Vice President, Discipline Incharge and Activity Incharge. It is functioning under the guidance of senior teachers .

It has set its own objectives which are given below:

- To solve student's issues.
- To promote friendship and respect among pupils.
- To represent the views of the students on matters of general concern before the authorities.
- To work for the betterment of college as well as society.
- To maintain discipline in the institution for proper academic atmosphere.
- To help in organizing functions like Prize distribution, Teacher's Day, Fresher's Party, Farewell Party etc.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 96.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 83 | 155 | 19 | 188 | 36 |

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| Institutional data in prescribed format | View Document |

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Institute firmly believes in connecting with all alumni through alumni association and therefore, mechanisms .The contribution of alumni towards their alma mater is undoubtedly very significant.The college has an Alumni Association working under the guidance of alumni committee.It aims at making our alumni participate in the institutional activities and contribute to the growth and development of the college

The Process of Alumni registration started in the session 2020-21. The Association registered 12 members.In the session 2015-16 Alumni Association was registered under the name **SHAASKIY MAHAVIDHYALAYA ALUMNI WELFARE ASOSIATION BELOUDI** . This Society was registered under the Chhattisgarh Society Registration act 1973 (No. 44 year 1973) on 20th NOVEMBER 2014 .Membership form is free .

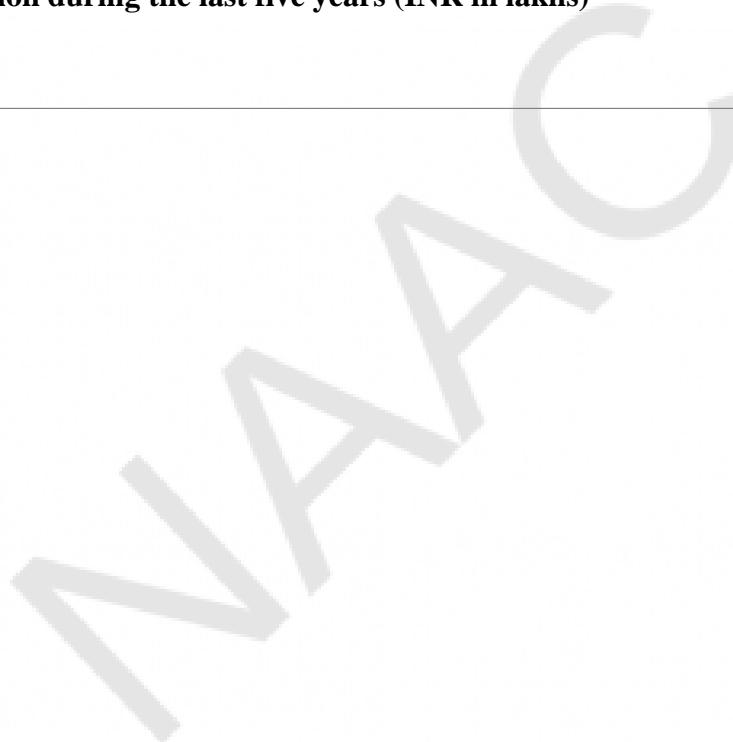
Following are the objectives of the Committee:-

- Alumni give their recommendations for development and advancement of the college.
- .To develop students facilities in the college.
- To render assistance for literary and cultural activities .
- .To promote Sports and encourage talented Sportsmen.

| File Description | Document |
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5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs



Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision of our founders for providing affordable quality education is being carried forward. The basic objective of higher education is the all-round development of young generation so that they give off their very best.

- 1.To provide excellent quality education to the students around the state.
- 2.To enlighten young minds through pursuit of excellence in science education.
- 3.Ensures regular interaction with the students and that the classes are being conducted properly and timely.
- 4.The departments organize seminars, workshop, conference, focus on group discussion with university, directorate, teachers and students.
- 5.To carry out academic excellence through active students teacher participation.
- 6.To create a learner-friendly environment to make learning a joyful and fruitful experience

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Government naveen college beloudi Managing Committee is quite sensitive to latest management concepts like **decentralization, teamwork, decision making, participative management** etc.The major decisions are taken by the management, and policies are framed accordingly for the smooth functioning. These policies are implemented through participative administration. Principal delegates the administrative power to the in charge teaching faculty of concerned department. The financial power is contained with principal desk.Staff has freedom to give suggestions wherever and whenever needed.

Staff members are encouraged to express their constructive suggestions in the staff council meeting, which is held in a session. This meeting can be called as and when required in case of any important event or for decision of any crucial matter.

Case study showing practicing decentralization

The Government naveen college beloudi has desired that college students should follow a dress code.

College administration invited the suggestions for the dress code from the faculty, which was to be finally decided in the meeting .

It is the pride of this college that elected student union members decided the dress code in consultation with faculty, which was unanimously accepted.

. This is one of the examples of decentralization in which all the stake holders were involved.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college ensures in excellence in every sphere so that the students and faculty of the college get infrastructural facilities and opportunity to keep abreast with the new skills to face global challenges.

Institute Objectives

- Our objective is to inculcate social and moral responsibility through work ethics. We are committed to entrust our budding engineers with firm responsibility and logical attributes to align towards today's activating competitive world.

Strategic Plan-

The principal is the head of the institution .Make sure that all the planned goals are achieved through accountability comprise of review, evaluation, reporting and re-planning .

- 1.Academic & Teaching-Learning Planning .
- 2.Infrastructure Resource Planning
- 3..Faculty/Staff Resource Planning
- 4.Student Development Activities Planning .
- 5..Events & Annual Calendars Planning .
- 6..Operational Planning .

Decision for regular/ stated work is taken by the Principal as per government rules. Other decisions as matter related to infrastructure development, curricular activities, extra curricular activities, examination, safety and security of question papers, annual function, annual sports, admission, appointment of guest lecturers etc are taken in many ways viz meeting with related committee members, general meeting of staff council, Meeting of Jan bhagidari smiti. Decisions taken are noted in concern register signed by the members present in meeting.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Principal is the administrative Head of the institution. The Staff Council with various sub-committees consisting of convener and members coordinate the administrative and academic matters and take relevant decisions.Principal regularly monitors all administrative and academic units. This time to time monitoring and evaluation of policies and plans of the e institution is very essential for effective implementation and

improvement.

The activities of the institution can be following them.

- 1..Admission committee
- 2.Discipline committee
- 3..Student Union committee
- 4..Anti-ragging committee
- 5.Sports committee
- 6..Library committee
- 7.Cultural and literacy committee
- 8..Any other committee at the time of program, etc.

Appointment and Service rules:

There are two types of appointment in the college. First is the government recruitment and the other is by the Local Janbhagidari (JBS) Committee. Government employees and faculties are appointed and governed by the government's rules and service-conditions .The JBS employees are appointed for a fixed time-period Their payments are decided by the Local-Janbhagidari committee. There is no service rule for them.

GRIEVANCE REDRESSAL ;

- A Grievance Redressal Committee is formed to look into the complaints from the aggrieved. (Students, Teaching Staff, and Non-teaching staff)
- Suggestion/ Complaint Box's are at the appropriate strategic locations of the college for students and staff to lodge their complaints/ suggestions. .
- Grievance box, which is opened every week; the applications are registered and sorted, sent to concerned person, cell or committee as per instructions by the Principal.

6.2.3 Implementation of e-governance in areas of operation

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: D. 1 of the above

| File Description | Document |
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| Institutional data in prescribed format(Data template) | View Document |

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

As the College is Government institution, only government welfare schemes are applicable for the teaching and non-teaching staff of the institution. All the employees of state Government are covered under Chhattisgarh Civil Services rules .

1. There is a provision of GPF, CPS and group insurance scheme .
2. Teaching staff are allowed to attend staff development programs like orientation and refresher programs.
3. Teaching staff are also allowed to attend and conduct seminars, workshops, conference, and symposium.
4. Medical leave and maternity leave, for eligible members.
5. Rule of E.L. [earn leave]
6. Rule of medical reimbursement, as per government law.
7. Summer, winter and other gazette holidays.
8. Text- books, reference-books, GK-books, magazines, journals and novels to maintain reading habits in teachers.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 3.82

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 0 | 0 | 0 |

File Description**Document**

Upload any additional information

[View Document](#)

Institutional data in prescribed format(Data template)

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6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

There are two types of Performance based evaluation. The first is called “PBAS [Performance Based Appraisal System]” and the second is called “Annual Secret-Report”. The PBAS provides a feedback of the faculty member. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. This system encourages them to make excellent performance in teaching and learning. The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains

4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related information [duly signed by the Principal], and Part-D: Comment on the self-assessment by the Higher-Education Department of Chhattisgarh Government. The main part, i.e., Part-B consists of 4 categories. Category-I includes “Teaching-learning and evaluation related activities of total 125 marks. Category-II includes “Co-curricular, extra-curricular and professional development related activities of total 50 marks. Category-III includes “Research and academic contribution” having no boundary of marks. Category-IV includes “Summary of the API” to be filled by the teaching faculty. Another type of evaluation is called the secret-report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department of Chhattisgarh Government.

| File Description | Document |
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| Upload any additional information | View Document |

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The financial function plays a vital role in the success of any Institute. This is because it effects every segment of the institute like operation and execution. The strength and precision of financial management function as the roots of the tree of an organization and affect its growth & stability. Every organization has the responsibility to implement financial management practices of the highest standard.

The college has a mechanism for both internal and external audits.

Internal Audit :

Internal audit is done by staff members at college level. They verify the cash books . The internal financial accounting is done every year .

External Audits:

- Government Funds: The Audit wing of the Directorate of Higher Education does the audit of these funds: In addition CA and Accountant General Audit is also done.
- Non-Government Funds: Amalgamated.
- Janbhagidari Funds: The Chartered Accountant appointed for the purpose does the audit of Janbhagidari Funds.
- RUSA grants are also audited by a Chartered Accountant.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
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| Institutional data in prescribed format(Data template) | View Document |

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Government naveen college beloudi follows a well defined strategy for mobilization of funds and optimal utilization of resources Proper strategy for financial resources is necessary for smooth functioning of any institution.

Mobilization of Funds :

This is a government college and the salary of regular employees is paid by Higher Education Department, Chhattisgarh Government .The budget allocation by the state govt for the development of facility. This fund is governed by the head of the institution .The financial support also comes from the janbagidari fund.college always ensure and keep in mind for the utilization of the financial fund.

Optimal utilization of funds in Govt. naveen college beloudi Chhattisgarh College is ensured through the following procedure:

- The establishment expenditure of the college including salary and other expenditure is meted out by the Department of Higher Education, Government of Chhattisgarh for which an estimated budget is sent to it .
- RUSA- If the fund is under RUSA head, then the items specified under it is strictly followed. For example, if the fund is for construction work, then the amount is given to PWD. If it is for preparatory grant, then suitable program is organized under college RUSA committee. With the permission of Principal.
- All financial matters like fee collection and salary are supervised and taken care of by the Principal .
- Most of the payments are done through cheques and bank drafts.
- Record of every transaction is maintained in the Stock Registers by the Store keepers, the librarian and Heads of the Departments.
- Janbhagidari Samiti's fund are utilised for the benefits of the students.

- Payments are done only if authorised by the Principal.

Hence the institution has strategies in place to have the best for mobilisation of funds and the optimal utilisation of resources.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

College has established IQAC committee . **IQAC** along with academic council works as pivotal role in continuously reviewing the teaching learning process and contributing greatly for institutional quality assurance strategy and process. The Internal Quality Assurance Cell (IQAC) of this institution plays a pivotal role in governing all quality related activities pertaining to academics and administration .

- IQAC continuously reviews the teaching-learning processes by regular interaction with the departments, monitoring of admission processes- online and offline, time-table, updation and revision of syllabus, evaluation of project work and internships, exam schedule and pattern and various other academic activities.
- IQAC also contributes in enhancing awareness about student support service by assisting and counselling students for better career opportunities and job placements, overall personality development of students. Psychological, legal, health related lectures are also conducted time to time. Students are provoked to participate in various co-curricular and extension activities so as to increase opportunities for social interaction and new relationship development.

As a result of IQAC initiative, college has started some best practices:

- the college IQAC committee cell has started one initiative all student of our college should be in one uniform and it is wole heartedly welcome by our students .

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Institute has well planned teaching learning process and has robust methodology for rolling out the process. At the same time there is well planned structure, as per the guidelines of IQAC, to review the Teaching Learning Process.

The IQAC cell of the institution has developed well structured mechanism to review its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. The teaching learning process is also reviewed on departmental level. The following methods are used to monitor the process.

- Prepare an academic calendar, which defines teaching plan, departmental plans and examination schedules .
- All newly admitted students have to compulsorily attend the Induction Programme, in which they are made aware of the campus rules and the various facilities.
- The quality initiatives for improving the teaching-learning process is value-added courses for students and use of ICT in teaching and learning encouraged.

The IQAC encourage the formation of learner centric Environment by following the feedback from the Student, guardians and different stakeholders.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: E. None of the above

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender equality is start with co-education . government naveen college beloudi is a co-ed college .Both girls and boys study here in a common classroom. All the students get equal opportunities in all the activities of the college. The college maintains the gender equity .The college makes sure that the equality in treatment with students of both the genders is maintained.The college takes care about the safety and security of all the students of the college. There is a help-desk facility available in the college that provides with all the required information and guidance to all the students of the college.There are different committees in the college functioning for the development of all the students of the college.There are different types of programs and activities organized in the college that promotes the gender equity.The college website also provides such facility to the students of the college. Any student may directly contact the Principal or the in-charge teacher of the college in case of any need.

Separate Girls' Common room: The college has a common-room for girls. The girl students may take lunch there. They may rest, relax and refresh there. The purpose of common room facility for girls is to create a stress-free environment.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

| File Description | Document |
|-----------------------|-------------------------------|
| Geotagged Photographs | View Document |

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system

- **Hazardous chemicals and radioactive waste management**

Response:

The institute has taken many initiatives towards waste management . College always keep in mind that the solid waste is degrade properly for that waste is thown in the small tank and the outside the specific area build by the nagar panchayat beloudi . nagar panchayat vehicle collect solid waste everyday.college try to locate solid waste around the college campus and within the campus and find the location where it can be degraded.

- Biomedical Waste Management- There is no biomedical waste management system in the college.
- E-waste Management- There is no e-waste management system in the college.
- Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.
- Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

7.1.4 Water conservation facilities available in the Institution:

- 1.Rain water harvesting
- 2.Borewell /Open well recharge
- 3.Construction of tanks and bunds
- 4.Waste water recycling
- 5.Maintenance of water bodies and distribution system in the campus

Response: E. None of the above

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

Response: C. 2 of the above

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: C. 2 of the above

| File Description | Document |
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| Any other relevant information | View Document |

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

| File Description | Document |
|--|-------------------------------|
| Geotagged photographs / videos of the facilities | View Document |
| Any other relevant information | View Document |

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

In this the way the institute efforts/initiatives in providing an inclusive environment :

Linguistic diversities - Chhattisgarhi is the regional and Hindi is the state and national language. Chhattisgarhi is spoken between students and teachers occasionally. Cultural inclusiveness is the heritage of this college.

In important occasion, Rangoli is prepared by girls. The garland and guldasta for guest are also prepared by them. Student helps in the cleanliness and plantation program. In the rally, health awareness, anti-worm program and any YRC program, cultural program student celebrate and prepared with HoD.

Tolerance and harmony towards cultural diversities - - The college and its teacher and staff jointly celebrate the cultural and regional festivals, New-years day, teacher's day, welcome and farewell program, Induction program, important days, rally, oath, plantation, Youth day, etc

- **Independence Day** is celebrated in a grand way on 15th August every year, with the hosting of the National flag by the Principal of the college followed by National Anthem.
- **Republic Day** is celebrated on 26th January to commemorate the adoption of Constitution. The National flag is hosted by the Principal followed by National Anthem.
- **Swami Vivekanand's Jayanti** is celebrated to commemorate the Birth Anniversary of Swami Vivekanand on 23rd January every year.

- **Teacher's Day** is celebrated every year on 5th September to commemorate the Birth Anniversary of Late Shri Sarwapalli Radhakrishnan. The students organize programme to express their regard towards their teachers. The philosophy and teachings of Shri Radhakrishnan is discussed by teachers.
- **Mahatma Gandhi's Death Anniversary** on 30th January is remembered as a Martyrs Day. Two-minute silence is observed as a token of respect for the Father of the Nation.
- **Sardar Vallabhai Patel Jayanti** is observed on 31st Oct as Rashtriya Ekta Diwas (National Unity Day) to pay tribute to the great leader who played a major role in the freedom. All the staff and students took pledge to uphold the national unity.

| File Description | Document |
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| Any other relevant information. | View Document |

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Every year on National day (The Independence Day and The Republic Day), the National flag of India is saluted. National song is also sing in this occasion. To enhance our democracy some ideas are also done. For example, the Voter awareness program, i.e., SVEEP is organized by the college. Rally, Oath, Competition etc. are organized. Every student are motivated to take part in voting. college celebrates National voter's day on 25 January every year. Teacher and staff members are allotted duty as MASTER TRAINER to train the election officer. They are also engaged in conduction of local election like-Gram Panchayat, Nagar Panchayat, Nagar Nigam and Legislative and Parliamentary elections. They are also given duty in population, vote-counting and preparation of Voter ID card training etc.

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7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

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| Any other relevant information | View Document |

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

- **Independence Day** is celebrated in a grand way on 15th August every year, with the hosting of the National flag by the Principal of the college followed by National Anthem.
- **Republic Day** is celebrated on 26th January to commemorate the adoption of Constitution. The National flag is hosted by the Principal followed by National Anthem.
- **Swami Vivekanand's Jayanti** is celebrated to commemorate the Birth Anniversary of Swami Vivekanand on 23rd January every year.
- **Teacher's Day** is celebrated every year on 5th September to commemorate the Birth Anniversary of Late Shri Sarwapalli Radhakrishnan. The students organize programme to express their regard towards their teachers. The philosophy and teachings of Shri Radhakrishnan is discussed by teachers.
- **Mahatma Gandhi's Death Anniversary** on 30th January is remembered as a Martyrs Day. Two-minute silence is observed as a token of respect for the Father of the Nation.
- **Sardar Vallabhai Patel Jayanti** is observed on 31st Oct as Rashtriya Ekta Diwas (National Unity Day) to pay tribute to the great leader who played a major role in the freedom. All the staff and students took pledge to uphold the national unity.

National Festival and Birth Anniversary celebration :

January 12 Swami Vivekananda Birth Anniversary Youth Day

January 23 Netaji Subhash Chandra Bose Birth Anniversary

January 26 Republic Day

March 8 International Women's Day

April 14 Dr .Babasaheb Ambedkar Birth Anniversary

June 21 International Yoga Day

August 15 Independence Day

September 14 Hindi Diwas

October 2 Mahatma Gandhi Birth Anniversary

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| Any other relevant information | View Document |

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

In the demand of the students of Govt. Naveen college Beloudi, from last 2 years uniform for the students have been started. It's a very proud moment for the college, as there is only 3 or 4 colleges in Chattisgarh where this type of dignified custom has been followed. The people of Beloudi welcomed the practice of uniform by the college and wholeheartedly the parents of the students too. Mind gets spirited by seeing the students in one uniform and feels like the students in same dress code is giving us the message of unity in diversity. It's a big achievement for the college till now.

As the college is in village region most of the student come to the college by bicycle for this reason there is arrangement of air pump for the students. College has provided facility for clean and fresh water for the student by water cooler.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The government Naveen college Beloudi has lush green campus full of greenery and natural beauty. The campus has an exclusive place as Amphitheater where the students perform various socio-cultural activities and thus it promotes learning from the environment. The college is a perfect destination to enjoy the panorama of theatre with beautiful breeze from all around. The panoramic green campus of the institution is figured to captivate the feelings of the visitors.

College faculty members and students help to develop better connect and healthy student-teacher relationship. The institution organizes sports meet for the faculty and staff members.

Empowerment of common rural student through quality education - The library facility is given to all students. Also, it is important that the books issued by students are not returned before their examinations. It is returned after their examinations, without late fees. It indicates our humanity face to go beyond the established rule of library to give student their education.

5. CONCLUSION

Additional Information :

Government naveen College beloudi , balod chhattisgarh is marching towards excellence in the field of Higher Education with the dedicated teaching and non teaching staff. The college came into 2013 Initially the college was affiliated to Pt. Ravishankar Shukla University, Raipur till 2015. Later on it was affiliated to Hemchand Yadav University, Durg (CG) from 2015-16. This College is registered in AISHE by MHRD, and the College code is C-49220-2019 .

- To provide quality education to the students belonging to the remote, educationally and economically backward, rural area.
- College takes special concern to develop and enhance the social, mental, moral growth in the personality of the students.
- To make the students aware for their fundamental duties and rights.

Concluding Remarks :

The college has evolved continuously in a span of over 7 years and has established itself as a landmark in gram beloudi, district balod, chhattisgarh . Founded in 2013, the college has always strived for academic excellence and service to the nation. In the recent years, the college has taken a number of initiatives in the social sector thus serving society at large.

- It is the First Choice for the teaching and non- teaching fraternity as this college is the only institution in the city to fully uphold and follow all the norms and conditions of working as per UGC rules.
- . In the curriculum aspect, mainly for the teaching, departmental and subject based seminar is organized, in which students give presentations in presence of subject teacher. Questions are asked by the concerned teachers and other student. Teachers also provide valuable suggestions to improve the knowledge.
- The college stands tall with its vast infrastructure spreading over more than 8 acres and The recent additions in its ICT facilities and green initiatives have only increased its attraction.
- Being a Government institution, the fee structures for all the programmes are nominal and affordable and reimbursable by the State Government to the students of SC/ST/OBC categories along with scholarship.

Its central location in the village, its liberal environment, its congenial atmosphere , its capable and committed faculty led by the Principal and its farsighted management--- all have helped the college to carve a special niche in the academic scheme of things in the village.